

This guide contains information regarding changes to ECF events and procedures submitted by Clerk's Office staff through the Process Modification Request (PMR) process.

If you have any questions or need further assistance docketing events, contact the ECF Help Desk at (800) 442-6850.

Filing resources, including Federal and Local Rules, the ECF User Manual and online help is located on the Court's website: http://www.txnb.uscourts.gov/.

# Effective Monday, December 22, 2014.

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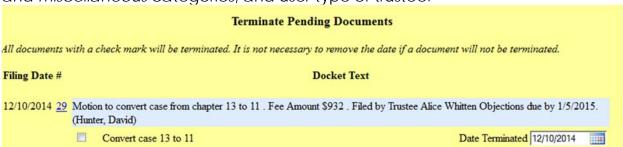


# **ECF Changes & Updates**

This section includes information regarding changes and updates to ECF events, menus and the way the system processes information.

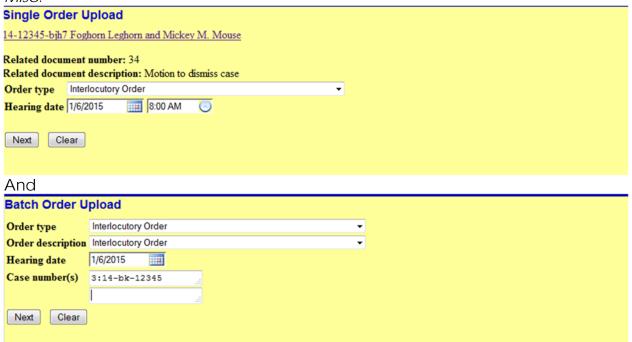
#### Withdrawal and Notice of Withdrawal

Events [Bankruptcy/Adversary > Miscellaneous > Withdrawal] and [Bankruptcy > Trustee/US Trustee > Notice of Withdrawal] will now prompt the filer to select events to terminate. Termination will currently be limited to events found in the *motion* and *miscellaneous* categories, and user type of trustee.



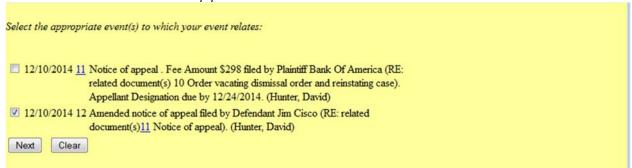
## **New Order Types/Descriptions in Order Upload**

The following order types and descriptions have been added in ([Adversary/Bankruptcy > Order Upload > Single/Batch]): Interlocutory Order, Order on Notice of Amt. Deemed Necessary to Cure, and Chapter 13 Trustee - Misc.



## **Cross Appeal**

Event ([Bankruptcy/Adversary > Appeal > Cross appeal]) may now be linked to an *Amended notice of appeal*.



## **Joint Certification to Court of Appeals**

Event ([Bankruptcy/Adversary > Appeal > Joint certification to court of appeals]) has been modified to enhance the warning message to better assist users to locate the event ([Adversary > Motions > Certification to Court of Appeals]).

WARNING - DO NOT USE THIS EVENT TO FILE A MOTION FOR CERTIFICATION TO COURT OF APPEALS. INSTEAD USE THE CERTIFICATION TO COURT OF APPEALS UNDER MOTIONS.

[Next] Clear

## **Domestic Support Obligations**

Event ([Bankruptcy > Miscellaneous > Domestic support obligations]) has been modified to remove docket text "payments are current at this time". Text will now read "Certification regarding Domestic support obligation".

12/10/2014 3 13 Certification regarding Domestic support obligations filed by Defendant Jim Cisco . (Hunter, David)

## **Summary Schedules Screen**

Within the event ([Bankruptcy>Schedules]) the following message has been added and appears right above the Next button on the summary of schedules page:

I certify that the amounts entered above match exactly what is contained within the PDF attachment.

Next Clear

## Now Available For Docketing In Chapter 12 Cases

Events ([Bankruptcy > Trustee/US Trustee > Trustee's certification of plan payment completion]), and ([Bankruptcy > Motions/Applications > Debtor(s) certification and motion for entry of chapter 12/13 discharge]) can now be docketed in chapter 12 cases pursuant to 11 U.S.C. § 1228(a).

## Tips & Tricks

This section includes information to help reduce ECF filing errors and provide procedural guidance.

#### **Docket Activity and Cases Report**

Trustees may now run cases and docket activity reports for periods longer than 31 days.