

**UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF TEXAS**



Vacancy Announcement 15-01

SYSTEMS ENGINEER

Dallas, Texas

Closing date: Open until filled

Salary: \$44,606 - \$79,707 (CL 26/27)*

The United States Bankruptcy Court, Northern District of Texas, is recruiting for the position of Systems Engineer. This position is located in the Dallas Clerk's office and reports to the IT Manager.

PRIMARY RESPONSIBILITIES:

- Monitors systems operations and maintenance activities to ensure the daily operation of assigned systems including virtual server and desktop infrastructure.
- Provides District wide user support.
- Responsible for Microsoft Active Directory in a mixed computing environment of Windows, UNIX, Linux, and Apple Operating Systems.
- Participates in the development, testing, and implementation of disaster recovery procedures for critical systems to ensure continuous operations of court systems. Ensures that all systems are designed, maintained, and operated to meet local and national standards.
- Monitors equipment and processes to ensure proper usability and to identify system failures. Recommends, configures, and installs pro-active monitoring tools. Documents and diagrams server structures and external processes.
- Assists in the implementation of computer security measures to safeguard technology and court information.
- Coordinates timely repair of hardware including personal computers, laptops, tablets, smartphones, and other related communications devices and printers.
- Supports and maintains electronic courtroom systems, including audio systems, presentation systems and video conference systems, and coordinates repairs with vendors when necessary. Prepares and maintains documentation for local courtroom technology.
- Performs other related duties, as assigned.

*The classification level and salary for this position will be based upon experience and education in accordance with the Court Personnel System of the U.S. Courts. This is a full-time permanent position with promotion potential up to CL 27 without further competition.

PREFERRED QUALIFICATIONS AND REQUIREMENTS:

- Bachelor's degree from an accredited college or university.
- Proficient knowledge of Server 2008 R1, R2, and 2012.
- Demonstrated experience with VMware vSphere 5.5 and later, and VMware Horizon View 5.3 and later.
- Active Directory support with specialization in the following areas: AD Forests, Domains, Group Policies, Group Preferences, DFS, DFSR, IIS, and DNS.
- Thorough understanding of Active Directory DC design, Schema, OU design, AD replication technology, and DC backup/restore procedures.
- Proficient experience with enterprise storage systems and networks.
- Knowledge of enterprise digital audio and video components and control systems used in electronic courtrooms for evidence presentation and recording court hearings.
- Self-starter with demonstrated analytical and problem solving skills, professional demeanor, and ability to exercise sound judgment. Excellent interpersonal and communication skills, both oral and written, including skill in advising and training non-automation personnel in automation techniques and processes and communicating technical concepts and issues in non-technical terms.
- Excellent organizational skills, including ability to manage multiple high impact projects and priorities within strict deadlines in a fast paced environment.
- Three years general experience, i.e. progressively responsible experience related to the technical aspects of data processing, office automation, and data communications and their applications, terminology and methodology, including the accomplishment of computer project assignments that involved systems analysis, design, programming, implementation, integration, and management.

GENERAL INFORMATION:

- Applicants must be U. S. citizens or eligible to work in the United States.
- Reference and background checks will be conducted on the final candidate(s).
- Work is performed in an office setting. Professional/business casual attire is required.

BENEFITS:

Court employees are not included in the government's civil service classification. They are, however, entitled to the same benefits as other federal employees, including: up to 13 days of paid annual leave per year for the first three years, thereafter up to 26 days per year, 10 federal holidays, participation in the Federal Employees Retirement System with percent of contributions matched, choice of health benefit plan from several options, life insurance, and periodic salary increases. This position is subject to mandatory electronic funds transfer for salary payments.

APPLICATION PROCESS:

Submit a **cover letter** with **current resume** and **salary history** to:

***Human Resources #15-01
U.S. District Court
1100 Commerce Street, Rm. 1452
Dallas, Texas 75242***

or submit by e-mail to: humanresources@txnd.uscourts.gov

Please include the vacancy number 15-01 on your application.

<p>The selected candidate will be subject to a criminal history and financial background investigations by law enforcement agencies, which include FBI fingerprinting as a condition of employment. The applicant must be a United States citizen or a lawful permanent resident (i.e., green card holder) who is seeking citizenship. Retention depends upon a favorable suitability determination.</p>
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The United States Bankruptcy Court is an Equal Opportunity Employer