UNITED STATES BANKRUPTCY COURT NORTHERN DISTRICT OF TEXAS OFFICE OF THE CLERK



July 8, 2010

CLERK'S NOTICE 10-02

Bankruptcy Noticing Center Returned Mail Enhancement

Effective June 28, 2010, the Bankruptcy Noticing Center (BNC) will bypass the printing and mailing of notices to addresses identified by the United States Postal Service (USPS) as undeliverable. The BNC may bypass the printing and mailing of a notice to a recipient on the case mailing list for these reasons: Incomplete address, addressee moved to a foreign address, addressee moved and left no forwarding address, Post Office box closed, and forwarding order expired.

BNC will cross-reference every incoming case mailing list with the USPS National Change of Address (NCOA) database to determine the validity of the addresses for recipients on the mailing list and whether they will be processed for mailing or bypassed as undeliverable. The BNC will not bypass the printing and mailing of notices to debtor addresses and creditors' preferred mailing addresses, pursuant to 11 U.S.C. § 342(e)-(f).

BNC will email a bypass notification form to the debtor's attorney. Also, it will email the debtor's attorney or mail the *pro se* debtor notification when a forwarding order is determined to be on file with the USPS. This will provide an opportunity for the debtor's attorney or debtor to verify and correct the mailing address filed with the court before the forwarding order expires.

Samples of the new bypass notices are included on the following pages. Notices will include a copy of the notice that the BNC <u>did not mail</u> to the undeliverable address, identify the recipient and the undeliverable address, instruct the debtor or debtor's attorney to immediately mail the undeliverable notice to the recipient at a corrected address, and advise that the BNC will not mail future notices to the undeliverable address.

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Address changes should be made in accordance with L.B.R. 1009.1(a):

"Whenever schedules or amendments add new entities or make corrections to mailing addresses, the <u>debtor</u> shall file with the document an amended mailing list which shall include <u>only</u> the names and addresses of entities to be added or corrected. A verification of mailing list shall also be filed with the amended mailing list, and as provided on the form, shall indicate that the amended mailing list adds new entities, or corrects addresses of entities appearing on a previously filed mailing list."

FOR THE COURT Tawana C. Marshall Clerk of Court

Attachments

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June 24, 2010

From: United States Bankruptcy Court

RE: U.S. Courts, Bankruptcy Noticing Center - Undeliverable Notice, Case Number: 09-00912

TO THE DEBTOR'S ATTORNEY:

The attached notice could not be mailed to the notice recipient(s) listed below because the United States Postal Service (USPS) has determined that one or more addresses in the case mailing list are undeliverable.

Please be advised that dischargeability of a debt may be affected if a creditor fails to receive certain notices.

NOTE: You must immediately send a copy of the attached notice to the recipient(s) listed below. No further notices will be mailed to the notice recipient(s) listed below until the address is updated in accordance with local court policy using this form, a separate notice of change of address, and/or an amended schedule. This form cannot be used to add a new creditor not previously listed on the debtor's schedules.

If this form is used by your court in place of filing a separate notice of change of address and/or an amended schedule, you must: 1) locate the correct address and forward the attached notice to each creditor; 2) list each updated address below; 3) sign and date the form; and 4) file this form with the court.

MD 20706				n Luther King Jr HW, Lanham,
Reason: Forwarding a		400 FORBES BL	VD STE A, LANI	HAM MD 20706-4447
Forwarding order has o				
UPDATED ADDRES	S:			
Signature of Debtor or Debtor's Attorney			Date	

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June 24, 2010

From: United States Bankruptcy Court

RE: U.S. Courts, Bankruptcy Noticing Center - Undeliverable Notice, Case Number: 09-00857

TO THE DEBTOR:

The enclosed notice could not be mailed to the notice recipient(s) listed below because the United States Postal Service (USPS) has determined that one or more addresses in the case mailing list are undeliverable.

Please be advised that dischargeability of a debt may be affected if a creditor fails to receive certain notices. You should consult an attorney with any legal questions you might have.

NOTE: You must immediately send a copy of the enclosed notice to the recipient(s) listed below. No further notices will be mailed to the notice recipient(s) listed below until the address is updated in accordance with local court policy using this form, a separate notice of change of address, and/or an amended schedule. This form cannot be used to add a new creditor not previously listed on your schedules.

If this form is used by your court in place of filing a separate notice of change of address and/or an amended schedule, you must: 1) locate the correct address and forward the enclosed notice to each creditor; 2) list each updated address below; 3) sign and date the form; and 4) file this form with the court.

UNDELIVERABLE Reason: Forwarding of UPDATED ADDRES	order has expired.	BC, PO BOX, 15524,	WILMINGTON, 1	DE 19850
UNDELIVERABLE Reason: P.O. Box has UPDATED ADDRES	s closed.	C, PO BOX, 18036, H	AUPPAUGE, NY	7 11788-8836
	address with USPS expired.			T., FAIRFAX, VA. 22031 00, IRVINE CA 92612-7106

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