

**IN THE UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF TEXAS**

IN RE:

**AUTHORITY OF CLERK TO SIGN
CERTAIN ORDERS AND NOTICES
IN THE NAME OF THE COURT**

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GENERAL ORDER 2002-02

After a review and consideration of the Court's practice regarding the signing and entry of notices and orders, the Court finds certain notices and orders to be ministerial in nature and not generally subject to opposition.

Therefore pursuant to 28 U.S. C. §§ 157(b) and 956, the Court authorizes the Clerk of Court to sign and enter the following Notices and Orders for the Court:

1. Notices which require appearances at meetings, hearings, conferences or trials;
2. Notices to Trustees of Status Conferences;
3. Notices of Filing of Trustee's Final Reports, Applications for Compensation, Proposed Distribution and Deadline for Filing Objections;
4. Orders Discharging Trustee, Terminating Liability on Bond, and Closing or Converting Chapter 12 and Chapter 13 Cases;
5. Orders Accepting Trustee's Report and Closing Estate in No-Asset Chapter 7 Cases where the Debtor has been discharged or the case has been dismissed;
6. Orders to Show Cause, except for contempt and sanctions;
7. Orders Granting Applications to Pay Filing Fees in Installments;
8. Standing Scheduling Orders in Adversary Proceedings;
9. Standing Scheduling Orders in Involuntary Cases;
10. Chapter 13 Order Discharging Debtor Upon Completion of Plan (after Trustee's Final Report and Account);
11. Order Discharging the Trustee and Closing the Estate (Chapter 7 asset cases after the Trustee's Final Report and Account is filed and all disbursements made);
12. Orders Administratively Closing Chapter 13 Cases where more than 180 days have

passed since the entry of the discharge and no Final Report has been filed by the Standing Trustee;

13. Orders Directing Payment of Unclaimed Funds (\$1,000.00 or less) into the Unclaimed Funds Registry of the Court and;
14. Orders Withdrawing Chapter 13 Trustee Motions to Dismiss Case

The Court further authorizes the Clerk of Court to delegate to any deputy clerk the authority to sign, on behalf of the Clerk, any of the Notices and Orders the Clerk of Court is authorized by this Order to sign. On any Order or Notice signed by the Clerk or on behalf of the Clerk, there shall appear the legend FOR THE COURT above the signature line.

General Order 96-6 superseded and amended.

This General Order supersedes and amends in its entirety General Order 96-6 entered October 10, 1996.

So Ordered, this the 17th day of September 2002.

/s/ Steven A. Felsenthal
Honorable Steven A. Felsenthal
Chief United States Bankruptcy Judge
Northern District of Texas