

**United States Bankruptcy Court
Northern District of Texas
Office of the Clerk**



Notice

Date: May 14, 2001

Subject: New Fax Number for Emergency Filings by Facsimile
Transmission for the Wichita Falls Division

Standing Order No. 97-1 established procedures for facsimile transmission of bankruptcy petitions, in emergency situations, for the Wichita Falls division. Effective immediately, a new fax number has been established for receipt of these transmissions. The new number is: **214-753-2082**.

Information on registering for facsimile transmission of emergency petitions for the Wichita Falls division can be found on our website, www.txnb.uscourts.gov.

UNITED STATES BANKRUPTCY COURT
NORTHERN DISTRICT OF TEXAS
Wichita Falls Division

Application and Certification to File Documents by Facsimile Transmission

The undersigned requests authorization to file documents by facsimile transmission. I certify that any documents filed by facsimile transmission shall bear my signature which should be treated as an original signature and is subject to Federal Rule of Civil Procedure 11 and Federal Rules of Bankruptcy Procedure 7011 and 9011. I further certify that all documents filed by the undersigned through facsimile transmission shall comply with the court's standing order No. 97-1, or upon notice, any modified order, regarding filing of documents by facsimile transmission and any other rules which may be applicable.

A signed certificate stating the emergency which requires immediate filing must accompany the petition to the U.S. Bankruptcy Clerk's Office by 4:00 p.m. Monday thru Friday. Petitions received after 4:00 p.m. will be file marked the following business day.

I understand upon completion of the credit card transaction, the petition will be filed and my account will be charged with the appropriate filing fee and copy charges. No refunds will be issued to my account. If a decline is received on the transaction, the petition will not be filed. No attempt will be made to gain authorization through any other means, nothing can override the decline.

The faxed petition will be treated as the original, appropriate number of copies will be made, distributed and charged to my credit card. Within two days following a filing, the matrix shall be delivered to the U.S. Bankruptcy Clerk's Office, Dallas, Texas. Schedules and statements shall be delivered to same within fifteen calendar days following the filing of the petition. I understand I will receive, via facsimile, a file marked petition bearing the case number with the total amount charged annotated on the petition. No other receipt will be issued.

Upon signing, I hereby agree to the terms outlined above.

Date: _____ Signature _____

Application to File Documents by Facsimile Transmission

Name: _____

Firm Name: _____

Mailing Address: _____

Voice Telephone Number: _____

Fax Telephone Number: _____

Credit card account number to be used in payment of fees:

Credit Card Issuer: _____

Address: _____

Credit Card Account No: _____ Expiration Date: _____

Signature: _____

The Court hereby authorizes _____ to file documents by facsimile transmission.

Date: _____

Title: _____

**U.S. BANKRUPTCY COURT
NORTHERN DISTRICT OF TEXAS
DALLAS DIVISION**

SIGNATURE CARD FOR FACSIMILE TRANSMISSION

Name:

Firm

Name: _____

Address:

Voice Telephone Number: _____ Fax Telephone

Number: _____

Credit Card: ___ Visa ___ Mastercard-Account

No: _____ Exp.Date: _____ Signature:
