



This guide contains information regarding changes to CM/ECF events and procedures submitted by Clerk’s Office staff through the Process Modification Request (PMR) process.

If you have any questions or need further assistance docketing events, contact the ECF Help Desk at (800) 442-6850.

Filing resources, including Federal and Local Rules, the ECF User Manual and online help is located on the Court’s website: <http://www.txnb.uscourts.gov/>.

The effective date is Monday, March 29, 2021.

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CM/ECF Changes & Updates

This section includes information regarding changes and updates to CM/ECF events, menus and the way the system processes information.

Audio on Court Docket

Digital audio of select court hearings will now be provided on PACER for a cost of \$2.40.

How to Listen and Download Audio

Step 1

Select PDF from the docket sheet.

Date	Page Count	Description
09/12/2011	16 (2 pgs)	Notice Of Appearance, Request For Notices filed by Paul A. Fanning on behalf of The Heritage Bank. (Fanning, Paul) (Entered: 09/12/2011)
09/12/2011	17 (23 pgs)	Schedules And Statements - - Creditor or Creditors Added / Fee Required filed by Michael P. Peavey on behalf of Bobby Glenn Batten, Robin S. Batten. (Peavey, Mic
09/12/2011		Receipt Of Filing Fee For Schedules And Statements(11-06571-8-SWH) [amdsc,stmtdm] (26.00), Receipt Number 6891487, Amount \$ 26.00. (U.S. Treasury) (Ent
09/13/2011	18 (1 pg)	Order Regarding Status Conference (RE: related document(s) Order To File Plan And Disclosure Statement And Notice Of Status Conference). (McNeill, Allyson) (E
09/13/2011	19 (17 pgs)	Schedule I, Schedule J, Chapter 11 Statement Of Current Monthly Income - Form 22B, Statement Of Financial Affairs, Attorney Statement Of Compensation - / Fee N (Entered: 09/13/2011)
09/14/2011	20 (1 pg)	PDF with attached Audio File. Court Date & Time [9/13/2011 11:03:03 AM]. File Size [1684 KB]. Run Time [00:07:01]. (admin). (Entered: 09/14/2011)
09/14/2011		Recommendation Regarding Motion (No Objection) [TLA] filed by Parker Worth on behalf of Bankruptcy Administrator (related document no.13 Application To Emj Batten Recommendation due 9/15/2011.). (Worth, Parker) (Entered: 09/14/2011)

PDF Example

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UNITED STATES BANKRUPTCY COURT
TEXAS NORTHERN BANKRUPTCY
PDF FILE WITH AUDIO FILE ATTACHMENT

99-99999-HDH7

Test Debtor

Case Number :	99-99999-hdh7
Case Title :	Test Debtor
Case Type :	bk

Audio Date\Time :	3/26/2021 7:15:50 AM
Audio File name :	99-99999.mp3
Audio File Size :	116 KB
Audio Run Time :	00:00:29 (hh:mm:ss)

Help Using this File

An audio file is embedded as an attachment in this PDF document. To listen to the file, click the Attachments tab or the Paper Clip icon. Select the Audio File and click Open.

MPEG Layer-3 audio coding technology from Fraunhofer IIS and Thomson.

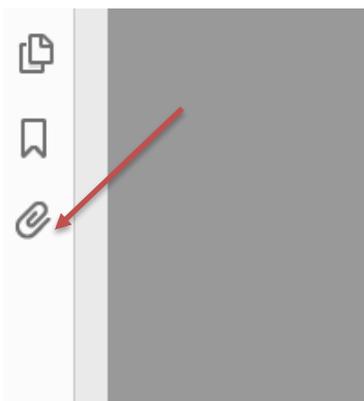
This digital recording is a copy of a court proceeding and is provided as a convenience to the public. In accordance with 28 U.S.C. § 753 (b) "[n]o transcripts of the proceedings of the court shall be considered as official except those made from the records certified by the reporter or other individual designated to produce the record."

Step 2

In order to hear the audio, you **must save** the PDF to the computer. The paperclip for the audio will only appear after the document is saved.

Step 3

Open saved PDF in Adobe Acrobat.
Click on paperclip link in the document tools.

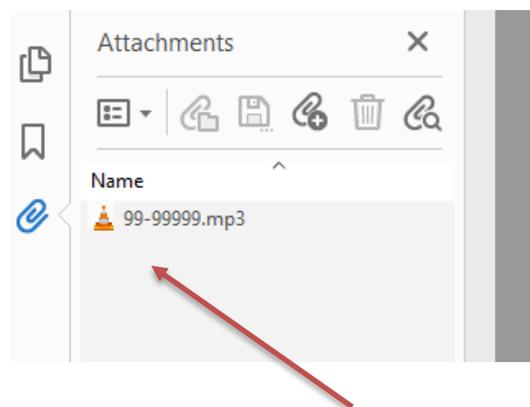


UNITED STATES BANKRUPTCY COURT
TEXAS NORTHERN BANKRUPTCY
PDF FILE WITH AUDIO FILE ATTACHMENT

99-99999-HDH7

Test Debtor

Once paperclip is selected the audio will appear.



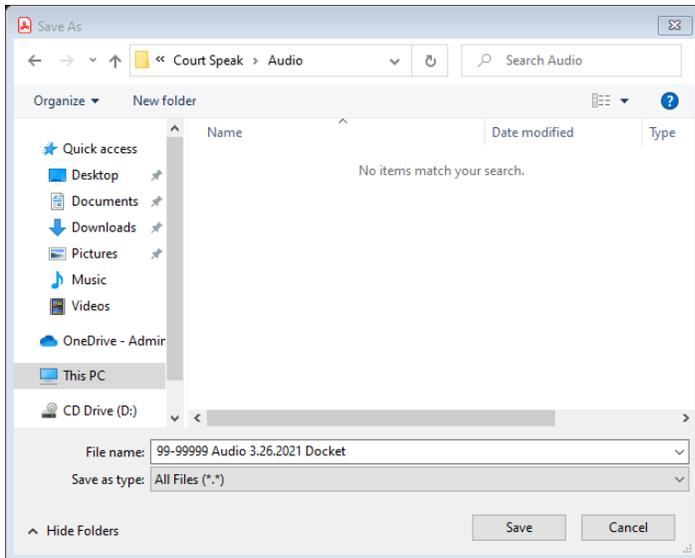
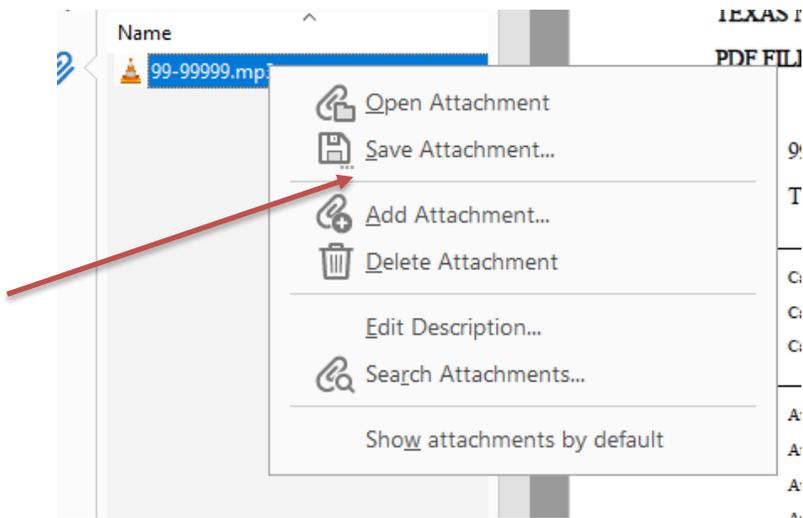
UNITED STATES BANKRUPTCY COURT
TEXAS NORTHERN BANKRUPTCY
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99-99999-HDH7

Test Debtor

Step 4

Save the audio to the computer. In order to hear the audio, you **must save** the audio clip to the computer. Without saving the audio, only a portion of the audio can be played. The full audio is played once the audio file is saved to the computer.



Step 5

Open the saved audio from the computer.

evens (H:) > Court speak > Audio

Name	Date modified	Type
 99-99999 Audio 3.26.2021 Docket	3/29/2021 12:06 AM	File

Step 6

Click on file and select media player to hear full court session audio.