



This guide contains information regarding changes to CM/ECF events and procedures.

These procedures apply to the administration of chapter 11 cases filed in the Dallas or Fort Worth divisions in which total assets or liabilities exceed \$50 million. These cases will be assigned separately from all other cases.

If you have any questions or need further assistance docketing events, contact the ECF Help Desk at (800) 442-6850.

**The effective date is Monday, November 22, 2021.**

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## CM/ECF Changes & Updates

This section includes information regarding changes and updates to CM/ECF events, menus and the way the system processes information.

### Mega Case Procedures (Dallas and Ft. Worth divisions)

Attorneys filing a chapter 11 case with assets or liabilities greater than \$50 million are asked to choose **Mega Docket DAL** or **Mega Docket FTW** as the office at case opening. A new display message appears on the case opening screen. See below.

#### File a New Bankruptcy Case

Please select an Office. If you are filing a Chapter 11 petition with over \$50 million in assets or liabilities in the Dallas or Fort Worth divisions, please select Mega Docket DAL or Mega Docket FTW.

Office	Abilene	Case number	<input type="text"/>
Case type bk			
Date filed	4/25/2022		
Chapter			
Joint Petition	n		
Origin	Original		

#### File a New Bankruptcy Case

Please select an Office. If you are filing a Chapter 11 petition with over \$50 million in assets or liabilities in the Dallas or Fort Worth divisions, please select Mega Docket DAL or Mega Docket FTW.

Office	Mega Docket DAL	Case number	<input type="text"/>
Case type	Abilene		
Date filed	Amarillo		
Chapter	Dallas		
Joint Petition	Ft. Worth		
Origin	Lubbock		
	San Angelo		
	Wichita Falls		
	Mega Docket DAL		
	Mega Docket FTW		

The case numbers for these cases will be in the 80000 series for Dallas and in the 90000 series for Ft. Worth.