

**UNITED STATES BANKRUPTCY COURT  
NORTHERN DISTRICT OF TEXAS  
OFFICE OF THE CLERK**

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April 10, 2020

**CLERK'S NOTICE 20-02**

**TRUSTEE TELECONFERENCE INFORMATION FOR SECTION 341 MEETINGS**

Due to the COVID-19 pandemic and the national declaration of emergency by the President of the United States, § 341 Meetings of Creditors ("Meetings") will be conducted telephonically. The telephone call in numbers and participant code numbers for the U. S. Trustee attorneys and each of the individual Chapter 7 trustees are listed below, followed by additional dial-in information.

TRUSTEE NAME	Toll Free Call-In	Alternate Call-In - Use if Toll Free Number Fails	Participant Code (Input After Calling)
Dallas UST Attorneys - Chapter 11	866-818-4670	203-480-2179	3304120
Areya Holder	866-621-8945	517-600-2893	3945839
Shawn Brown	877-489-9232	517-345-0329	9122944
Anne Burns	877-461-5187	203-566-7665	5739693
James Cunningham	888-913-9883	203-280-5197	4090971
Myrtle McDonald	877-586-2862	517-386-5470	5845140
Marilyn Garner	866-620-4772	517-466-5979	1600214
Jeffrey Mims	877-952-7318	517-233-6508	3328409
Rodd Newhouse	866-797-5127	517-876-9552	3672830
Harvey Morton	877-696-1089	210-795-4696	1752204
Diane Reed	877-973-5157	210-339-3384	2585209
Laurie Rea	877-939-6318	203-607-1862	9850450
Scott Seidel	877-558-6034	517-233-6351	4157023
Kent Ries	877-405-3151	517-386-5464	5994267
Daniel Sherman	866-700-3685	203-801-1606	8348753
John Spicer	866-795-7947	517-600-6166	4681721
Rob Yaquinto	877-715-0833	517-345-1618	8250164
Behrooz Vida	866-836-5294	517-233-4678	5188281

**Additional Dial-In Information:**

- (1) You must use a touch-tone phone to participate.
- (2) Landline preferred. If you have a choice, use a landline phone, instead of a cell phone. Do not use a speaker phone.
- (3) Dial the call-in number and then enter the participant code, which consists of 7 numbers and is followed by a # sign. Immediately place your phone on mute.
- (4) Make the call from a quiet area where there is as little background noise as possible.
- (5) As more than one Meeting will be held during this period, listen for your case to be called. When your case is called, unmute your phone and identify yourself.
- (6) When speaking during your case, identify yourself.
- (7) Do not put the phone on hold at any time after the call is connected.
- (8) If any party is attending the Meeting from the same location as another party, use separate touch-tone phones to participate.
- (9) Once the case Meeting is finished, hang up.
- (10) If you become disconnected before your Meeting is finished, call back.

**Bankruptcy Documents:**

Debtors should have their bankruptcy documents available in the event there are questions about the information in the documents.

**Recording:** The Meetings will be recorded by the trustee or United States Trustee.